



Student Community Action Plus (SCA Plus)

Annual report for the 13 month period 1st December 2004 to 31st December 2005

Registered Charity Number: 1093599

Student Community Action Plus (SCA Plus)

Annual report
for the period 1st December 2004 to 31st December 2005

Contents

Trustees.....	1
Report of the Trustees.....	2
Statement of financial activities.....	4
Balance sheet	5
Notes to the financial statements.....	6

Student Community Action Plus (SCA Plus)

Trustees

Trustees

Christopher Kelly
Brighde Campbell
Jonathan Reay (joined 17th August 2005)
Shaun Firth (joined 17th August 2005)
Gill Ready (resigned 31st December 2005)
Alex Durbidge (resigned 24th February 2005)

Secretary

Shaun Firth

Registered Address

SCA Plus
c/o Student Community Action
University of Bristol Student's Union
Queen's Road
Clifton
Bristol
BS8 1LN

Website / E-mail

www.sca-plus.org.uk
info@sca-plus.org.uk

Student Community Action Plus (SCA Plus)

Report of the Trustees for the period from 1st December 2004 to 31st December 2005

The Trustees present their annual report and the financial statements for the 13 month period 1st December 2004 to 31st December 2005.

The information with respect to the Trustees set out on page 1 forms part of this report. The financial statements comply with the charity's trust deed, guidance of the Charity Commission, applicable Accounting Standards in the United Kingdom and the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000 and the Charities Act 1993.

Status and administration

The charity is constituted by a Deed of Trust dated 19th February 2002, amended 10th July 2002, and has been a registered charity since 30th August 2002. The charity is registered with the UK Charity Commissioners under charity number 1093599.

Objects

The primary objects of the charity are to facilitate SCA running new projects and to support novel extensions of current projects by offering financial support and advice. SCA Plus also offers alumni the opportunity to keep in touch with the progress of SCA projects that they were involved with when at Bristol University.

Review of the Charities activities and Future developments

During this year SCA Plus supported SCA's Make a Difference Day trip to Woodlands Leisure Park. This brought together 25 children and 10 volunteers from Pitstop and Saturday Club, two current SCA Projects.

The statement of financial activities for the period 1st December 2004 to 31st December 2005 is set out on page 4. A summary of the financial results is set out below.

Ongoing Cost Expenditure

The charity's funds, after grants and other expenditure, increased during the period from £90 to £433. The increased funds are the result of a wider support base, and a fundraising event organised by Bristol SCA. The Make a Difference Day trip grant represents the majority of expenditure during the year. The trustees wish to thank the supporters of SCA Plus for their continuing generosity.

Fundraising, Administration and Project Costs

Non-grant expenditure during the year has solely related to bank charges.

Employees and Related Parties

The Charity does not employ any staff, nor do the trustees receive any payment for their involvement with the charity. The charity has not made any related party transactions during the year.

Investments, Property, Fixed Assets and the Revolving Fund

The charity does not hold any property or investments. The trustees take any surplus to reserves at the end of each financial year and retain the funds for use by the charity to support future charitable expenditure.

Reserves

The charity's policy on restricted funds is to separately record donations, grants and other sources of fundraising where restrictions are imposed that are narrower than the charity's overall objectives. During the period £82 of restricted income was received, restricted to one of three groups; children / young, support or elderly.

Governance of the charity

During the year the Trustees formally met twice, however the trustees are in communication on a much more frequent basis. Trustees serve for an indefinite period of time but consider the future needs of the charity and the trustee board's composition on an annual basis. Potential trustees are selected by the current trustees, and invited to position.

In February 2005 and December 2005, Alex Durbidge and Gill Ready respectively resigned from the board of trustees. The current trustees wish to thank them both for their crucial input into the charity during its

Student Community Action Plus (SCA Plus)

formative stages, and wish them all the best for the future.

In August 2005, Shaun Firth and Jonathan Reay joined the board of trustees. The trustees are delighted that these two energetic and creative individuals have joined the board.

Risk management

In the light of Corporate Governance guidance contained within the Charities Statement of Recommended Practice issued on 12th October 2000, the Trustees will be conducting Risk Assessments for the Charity in the future.

Trustees' responsibilities

The Trustees are required by charity law to prepare financial statements for each financial period, which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity as at the end of the financial year.

The Trustees confirm that suitable accounting policies have been used and applied consistently, and reasonable and prudent judgements and estimates have been made in the preparation of the financial statements for the 13 month period ended 31st December 2005. The Trustees also confirm that applicable accounting standards have been followed and that the financial statements have been prepared on the going concern basis.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SCA Plus Supporters

The trustees are grateful for the very generous support of the SCA alumni, and others who have chosen to support SCA Plus in its work. The trustees are also very grateful for the continuing support of the SCA Sabbatical and her team.

By order of the Trustees

Christopher Kelly

1st February 2006

Student Community Action Plus (SCA Plus)

Statement of financial activities for the 13 month period 1st December 2004 to 31st December 2005.

	Unrestricted funds GB £	Restricted funds GB £	13 month p/e 31 / 12 / 2005 GB £	y/e 30 / 11 / 2004 GB £
Incoming resources				
Donations, Gifts and Interest Receivable	491	82	573	95
Total incoming resources	491	82	573	95
Charitable expenditure:				
Costs of activities in furtherance of the charity's objectives				
Direct Grant Expenditure	(152)	(48)	(200)	(50)
Other Charitable Expenditure	(30)	-	(30)	-
Total resources expended	(182)	(48)	(230)	(50)
Net Receipts (Payments)	309	34	343	45
Net movement in funds				
Fund balances brought forward at 1 st December 2004	90	-	90	45
Fund balances carried forward at 31st December 2005	399	34	433	90

All incoming resources and resources expended are derived from continuing activities.

Student Community Action Plus (SCA Plus)

Balance Sheet as at 31st December 2005

	31 / 12 / 2005	30 / 11 / 2004
	GB £	GB £
<hr/>		
Current assets		
Cash at bank and in hand	Note 2 433	90
<hr/>		
Net assets	433	90
<hr/>		
Capital and reserves:		
Restricted (Children / Young)	0	0
Restricted (Support)	28	0
Restricted (Elderly)	6	0
Restricted funds	34	0
Unrestricted funds	399	90
<hr/>		
Total funds	433	90

The accounts on pages 4 and 5, together with the related notes on page 6, were approved by the Trustees on 1st February 2006 and were signed on their behalf by:

Christopher Kelly 1st February 2006 Chairperson

Shaun Firth 1st February 2006 Secretary

Student Community Action Plus (SCA Plus)

Notes to the financial statements for the 13 month period 1st December 2004 to 31st December 2005

1 Principal accounting policies

The financial statements have been prepared in accordance with applicable Accounting Standards in the United Kingdom and the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" published in October 2000, and in line with Charity Commission guidance. A summary of the principal accounting policies, which have been applied consistently are set out below.

Basis of accounting

The financial statements are prepared on a 'receipts and payments basis'.

Receipts and Income

Donations are recorded on a receipt basis. No amounts are included in the financial statements for services provided by trustees.

The charity's policy on restricted funds is to separately record donations, grants and other sources of fundraising where restrictions are imposed that are narrower than the charity's overall objectives.

Resources expended

Resources expended are recorded on a payment basis. Where applicable payments are split between direct project expenditure and administration and fundraising costs which includes bank charges.

The trustees do not receive any payment for their involvement with the charity.

Taxation

The charity is a registered charity, and as such is entitled to certain tax exemptions including Gift Aid which it subscribes to. The charity is not registered for VAT and accordingly, all their expenditure is recorded inclusive of any VAT incurred.

Cash and Bank

The Cash and Bank Balances comprise SCA Plus monies held in the UK. All funds are considered readily available.